

THE 1891 CWBA BLOG

Contributor Guide

The CWBA is launching a blog. We want to foster a community of women attorneys across the state by expanding our lines of communication through an interactive experience that is responsive to current issues impacting women. Learn about the columns, monthly themes and forums that you can contribute to as an author below. Subscribe on the "Member" tab today!

UNDER PRESSURE

Meant to make us feel less alone and give us an opportunity to discuss the particular pressures of being a working female attorney. This can range from cold offices, to being a working mother, to low-ROI networking events, to productivity tips and how to relieve those pressure points. 500-750 words

TALES FROM THE TRENCHES

Looks more closely at gender inequities borne from being a woman in a male-dominated field. For example, dissecting microaggressions, unconscious biases, and professional challenges and triumphs. 500-750 words

OUTSIDE THE LAW

Features women lawyers doing something other than practice law. This can range from athletic achievements or physical prowess to community involvement or volunteerism. This column is meant to help us connect on a different level. 250-750 words

PROFESSIONAL SPOTLIGHT

Encourages self-promotion and promotion of others, introductions of firms, practice areas, and specialties, and strives to highlight and include diverse women. This is a free marketing opportunity and we encourage you to either nominate yourself or someone you know! 250-500 words

CASELAW UPDATE

The 1891 Case Law Update will look for and analyze cases that particularly affect women and women's rights in Colorado and nationwide. 350 words

#IRL & BOOK CLUB

#IRL is a "meeting function" that leverages activities that our members attend and allows them to invite other CWBA members to attend with them. The CWBA Book Club will list a book for our members to read and then set up casual get-togethers for those interested to meet and discuss it. 350 words

MONTHLY THEMES

Check in with the editors of each column to find out what our monthly themes will be. Themes will range in topics from "Progress for All" to "Women Innovating for Change." One article will be posted each week of the month for each column and we will also consider articles submitted by members for publishing on a monthly basis.

PROCEDURES

AND TIMELINES FOR SUBMISSIONS



Initial Submission

“Queen for a Month” receives article or contribution, identifies to which category it belongs, and forwards it to the Editor in Charge of that Category (EICC) within 12 hours.

If the Queen for a Month notes at this time that a submission may violate the editorial policy, she must forward it to a Co-Chair for approval (“Higher-Level Review”). Doing so puts a hold on any further deadlines.

The Co-Chair has 48 hours to review a post so flagged by the Queen for a Month or by an EICC after Initial Edits.



Initial Edits

The EICC reviews submission and makes any edits within 48 hours. We encourage use of a visual in every blog post, so EICC either should seek personal photos from the author of the submission, or should choose a photo to be published with the post.

If EICC makes extensive edits to a submission, particularly on substantive components, she should send it to the author for approval. Working with an author on edits tolls deadlines.

If EICC decides that the edits are minor, she moves to review procedures.



Review and Publication

The EICC decides whether submission should be published or subject to Higher-Level Review.

EICC has 12 hours to submit post for publication after Initial Submission or after Higher-Level Review and shares the file for Final Post.

Queen for Month checks shared files once per day and posts available submissions to the blog within 24 hours of file share by EICC.

EDITORIAL POLICY

The 1891 prefers content that:

- o Is well-researched and supported;
- o Presents issues and information in a fair (if not neutral) manner;
- o Is relevant and timely; and
- o Focuses on issues of interest to women and female legal professionals.



The 1891 avoids content that:

- o Supports or condemns a specific political party, candidate for elected office, or proposed legislation/regulation;
 - o Solicits financial donations, referrals, or clients;
 - o Encourages illegal or unethical conduct;
 - o Harasses, or encourages doxxing, any specific individual, business, or group;
 - o Publishes the names or other identifying information of sex assault victims or minors accused of a crime;
 - o Uses excessive or severe profanity;
 - o Would otherwise prevent the CWBA from accomplishing the goals and purposes of The 1891; or
 - o Is contrary to the mission of the CWBA.
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